



# { DAY OUTING } CONTRACT

 Mailing List

 Email List

Thank you for choosing Oakridge Christian Camp & Retreat Center to host your event! Please take the time to **CAREFULLY** read through and **FULLY COMPLETE** this contract. PLEASE EMAIL OAKRIDGE@OAKRIDGEMINISTRIES.NET to let our Staff know to confirm your event. Thank you and God bless!

GROUP: \_\_\_\_\_ GROUP LEADER: \_\_\_\_\_

POSITION/TITLE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS (\_W/\_H): \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

WEBSITE: \_\_\_\_\_ FAX: \_\_\_\_\_

PHONE (WORK): \_\_\_\_\_ PHONE (HOME): \_\_\_\_\_

## BUILD YOUR EVENT IN 7 EASY STEPS: Choose your...

**1. DATE & GROUP SIZE:** Write in your 2 date options, in order of preference. Our office will call to confirm your date once we receive your completed contract, along with your group's size.

**2. MEETING ROOM:** Select your Meeting Room preference(s).

**3. MEALS:** Select your Oakridge meals.

**4. ACTIVITIES:** Choose which Activities, if any, you would like to include with your Oakridge Event Package.

**5. EQUIPMENT/STAFF SUPPORT:** Select which Oakridge Equipment you will require for your group's event.

**6. CONTRACT COMPLETION METHOD:** You may either print the contract form, fill it out, and mail your completed contract package to Oakridge; or you may fill out the contract entirely online as an interactive PDF (you'll need Adobe Reader, available [here](#)) and Email your completed contract to [oakridge@oakridgeministries.net](mailto:oakridge@oakridgeministries.net); or fax us at 405.247.4899. Please contact Oakridge if you have not heard back from us within 3 days.

**7. FINANCIALS & PAYMENT METHOD (FOR YOUR 50% DEPOSIT):** {A} Enclose a check or your credit card information with your mailed-in contract package. {B} Email your contract and mail your check to our office. {C} Mail or Email your contract to Oakridge, making sure to indicate on your contract that you want us to contact you for your credit card information. Oakridge will contact you *within 3 days* of receiving your contract.

**{1} DATE:** Please provide your 2 preferred date choices below.

Oakridge will contact you upon receiving your contract to confirm your event dates. If you do not hear from Oakridge within 3 days, please contact our office at 405.247.5433.

**PREFERRED DATE:** \_\_\_\_\_

**ALTERNATE DATE:** \_\_\_\_\_

**GROUP SIZE:** \_\_\_\_\_  
*Minimum group size is 10.*

**CHECK-IN TIME:** \_\_\_\_\_  
When you'll arrive at Oakridge Camp.

**CHECK-OUT TIME:** \_\_\_\_\_  
When you'll leave Oakridge Camp.

**{2} MEETING ROOMS:** Please select your Meeting Room preference(s). Meeting Room choice cannot be finalized until 21 days in advance of your event. Room rentals are reduced when you select an Oakridge Meal and are served the meal in that room. The reduced room rental rates do not apply to either of the Oakridge chapels.

MEETING ROOM (UP TO 4 HOURS MAXIMUM)	CAPACITY	COST ROOM-ONLY/ ROOM-WITH-MEAL	NO. OF FREE BASIC ACTIVITY PASSES	TOTAL COST
Main Camp Dining Hall	20-150	\$100 / \$50	25	
Main Camp Dining Hall with Kitchen (cooking your own meal)	20-150	N/A / \$150	25	
Main Camp Upper Room	1-30	\$50 / \$25	10	
Main Camp Breakout Room	1-12	\$25	5	
Chapel	31-350	\$150	25	
Gordon Hall	21-40	\$50	10	
Upper East Dining Hall & Meeting Room (cooking your own meal)	1-40	N/A / \$100	25	
West Camp Dining Hall	30-100	\$100 / \$50	25	
West Camp Chapel	30-250	\$100	25	
<b>Meeting Room Totals</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>{2E} \$</b>

### BASIC ACTIVITY PASSES INCLUDE ALL OF THE FOLLOWING OAKRIDGE BASIC ACTIVITIES

PING PONG • AIR HOCKEY  
BASKETBALL SHOOT  
CARPET BOWLING • TETHERBALL  
TABLE GAMES • LOUNGE AREAS  
GIANT CHESS • BAGGO TOSS  
BOX HOCKEY • HORSESHOES  
MINI-GOLF • HIKING  
FRISBEE GOLF • TRAMPOLINE  
BASKETBALL • VOLLEYBALL  
PLAYGROUND  
GAME EQUIPMENT (CHECK OUT)  
POOL TABLES (2)  
AND FOOSBALL (1)  
ARE \$.50 PER GAME,  
OR OPEN ALL 3 FOR \$50



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## {3} MEALS: Please select your Oakridge meals. *If you're preparing/providing your own meals, leave this space blank.*

Breakfast (\$7) × \_\_\_\_\_ Guests × \_\_\_\_\_ # of Days = \$\_\_\_\_\_ {A} Breakfast subtotal

Lunch (\$8) × \_\_\_\_\_ Guests × \_\_\_\_\_ # of Days = \$\_\_\_\_\_ {B} Lunch subtotal

Dinner (\$9) × \_\_\_\_\_ Guests × \_\_\_\_\_ # of Days = \$\_\_\_\_\_ {C} Dinner subtotal

Banquet: 2 entrées OR steak (\$15) × \_\_\_\_\_ Guests = \$\_\_\_\_\_ {D} Banquet subtotal

*Banquets are for groups desiring a sit-down meal with nicely-decorated, candlelit tables, with Oakridge Staff waiting tables. Feel free to tip the Staff who serve you!*

**OAKRIDGE MEALS TOTAL {A+B+C+D} = \$\_\_\_\_\_ {3E} MEAL TOTAL**

## {4} ACTIVITIES

### BASIC ACTIVITIES

Depending upon your group's selected Meeting Room (see page 1), your group will receive some **FREE** Basic Activity Passes. See page 1 for a list of included Basic Activities. Additional Basic Activity Passes cost \$5 per person.

\$5 × \_\_\_\_\_ people = **BASIC ACTIVITY PASS COST: \$\_\_\_\_\_ {A}**

### SUPERVISED ACTIVITIES

Supervised Activities require a **10 GUEST MINIMUM** and are overseen by Oakridge Staff for a maximum of **4 HOURS/DAY**.

**The cost for ALL supervised activities: \$15 per person per day**

**The cost for EACH INDIVIDUAL supervised activity: \$5 per person per day**

These activities are usually available daily from **1-5 PM**, unless otherwise pre-scheduled.

\_\_ I would like ALL supervised activities per person. \$15 × \_\_\_\_\_ people = **ALL SUPERVISED ACTIVITY SUBTOTAL: \$\_\_\_\_\_ {B}**

\_\_ I would like INDIVIDUAL supervised activities:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Go-Karts (8 laps)        | <input type="checkbox"/> Swimming Pool & Hot Tub (up to 4 hours) | <input type="checkbox"/> Human Foosball (45 min)    |
| <input type="checkbox"/> Waterslide (1 hour)      | <input type="checkbox"/> Low Elements Ropes Course (1 ½ hours)   | <input type="checkbox"/> Giant Maze (45 min)        |
| <input type="checkbox"/> Climbing Wall (3 climbs) | <input type="checkbox"/> Power Bouncers (3 min)                  | <input type="checkbox"/> Archery & Riflery (1 hour) |

\$5 × \_\_\_\_\_ persons × \_\_\_\_\_ activities = **INDIVIDUAL ACTIVITY SUBTOTAL: \$\_\_\_\_\_ {C}**

\_\_ I would like a Supervised Activity PARTY. A *Private Party* is 1 hour of use for groups of **ANY SIZE** for EACH Supervised Activity.

**COST: \$75 per Activity per hour.**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Go-Karts (8 laps) | <input type="checkbox"/> Swimming Pool & Hot Tub   | <input type="checkbox"/> Human Foosball    |
| <input type="checkbox"/> Waterslide        | <input type="checkbox"/> Low Elements Ropes Course | <input type="checkbox"/> Giant Maze        |
| <input type="checkbox"/> Climbing Wall     | <input type="checkbox"/> Power Bouncers            | <input type="checkbox"/> Archery & Riflery |

\$75 × \_\_\_\_\_ Activities = **ACTIVITY PARTY SUBTOTAL: \$\_\_\_\_\_ {D}**

### ADVENTURE ACTIVITIES: *Check all that apply.*

\_\_ **PAINTBALL.** \$25 per person × \_\_\_\_\_ persons = \$\_\_\_\_\_ (minimum group of 8; includes complete gear/200 rounds of ammo, approx 3 hrs)

\_\_ **LASER TAG.** \$7 per half hour × \_\_\_\_\_ persons = \$\_\_\_\_\_ (minimum group of 6, maximum of 12)

\_\_ **LASER TAG.** \$12 per hour × \_\_\_\_\_ persons = \$\_\_\_\_\_ (minimum group of 6, maximum of 12)

\_\_ **RAPPELLING.** \$15 per person × \_\_\_\_\_ persons = \$\_\_\_\_\_ (minimum group of 12; off-site at Red Rock Canyon, 45 min away, approx 4 hrs)

**PER PERSON ACTIVITY SUBTOTAL: \$\_\_\_\_\_ {E}**

### GROUP ADD-ONS: *Check all that apply.*

\_\_ **MOON BOUNCE.** \$100 for 2 hours - Great for smaller children!

\_\_ **WATER SPORTS.** \$300 per day; includes 1 ski boat with driver, 1 large tube, 5-seat inflatable banana, 4 canoes, 3 small sailboats, 1 windsurfer, skis, and knee board; extra boat/waverunner rentals are \$250 for 3 hours; off-site at Ft. Cobb Lake (25 minutes away)

\_\_ **PARASAILING (EXTRA HIGH RISK!).** \$300 for 2 hours, \$75 per additional hour; about 3-4 rides per hour.

\_\_ **CAMPFIRE (2 HOURS) - \$25; add S'mores for \$2 per person.**

\_\_ **OPEN POOL TABLES (2) AND FOOSBALL TABLE (1) - \$50; regularly \$.50 per game**

**GROUP ACTIVITY SUBTOTAL: \$\_\_\_\_\_ {F}**

**ACTIVITY TOTAL {A+B+C+D+E+F}: \$\_\_\_\_\_ {4G}**

